

# Online Team Registration

## Adult and Comp Teams

Got to [www.kicsports.net](http://www.kicsports.net), then click the “Leagues” tab and select the appropriate league.

1. Click on the League your team is registering for. (Ex: Mens Open, Womens 30+, Coed, U13Girls, U09 Boys)
2. Click the button “I am registering my entire team”
  - a. (A new window will open)
3. Enter your “Team Name” and all of your (team contact) information.
4. Click “Pay Later” button under *Payment Information* and “I agree/accept” button under *Registration Agreement* at the bottom, then “Submit Registration”
  - a. (A new window will open)
5. Scroll to the bottom and click on [“Click here if you wish to add players to the roster now”](#)
6. Add each player on your team
  - a. First Name, Last Name, Home Phone, Gender, and Email Address
  - b. Assign a payment to each player (Ex: \$649-league fee/10 players = \$64.90/player)
7. Click “Add Player to Roster”

Each player will receive an email informing them that they have been registered on your team and to follow a Secure link to make their payment.

This will allow you to assign payments to each player and provide them the access to pay their individual amount through a secure site, and will allow you to keep track of who has paid and who hasn't. This is an easier process and keeps the payments clean and a good record of who pays on your team.